

Regen is looking for a...

Policy and Membership Manager

Job description:

Policy and Membership Manager



This is an opportunity to use your skills to accelerate the transition to a zero carbon energy system, playing a pivotal role in increasing Regen's reach, influence and impact.

Regen's mission is to accelerate the transformation of the whole energy system for a zero carbon future. We use our expertise to lead thinking and tackle the key barriers to change across the energy system. We have a membership of clean energy organisations that we work with to support this mission.

This is a full-time role based in Exeter with the potential for flexible hybrid working.

Interested candidates should send a CV and cover letter outlining their suitability for the role. The closing date for applications is 03 March 2024. A competitive salary is offered depending on experience, in the range of £37-46K.

Regen is an equal opportunities employer. We encourage applications from all individuals regardless of gender, age, sexuality, class, religion, politics or ethnicity. We are especially keen to receive applications from groups that are currently under-represented in our industry, such as those who identify as women, people living with a disability or people who are from a Black, Asian or Minority Ethnic background.

You will work with our expert team and our membership community of clean energy businesses to develop and advocate for policies to accelerate the energy transition. In particular, you will be:

- **Coordinating Regen's work to shape the net zero policy agenda**, taking a whole system approach and working with our members and expert team to develop our policy positions and messages, keeping track of government consultations and parliamentary inquiries, and briefing policymakers on our policy proposals
- **Organising and delivering industry forums and events to facilitate member engagement**, such as our Owner-Operator Forums with National Grid Electricity Distribution and our working groups on our priority whole system energy policy issues (e.g. grid, markets and planning)
- **Managing the Regen membership**, developing a thriving community with opportunities for members to engage in our mission, including regular working groups on key priority issues
- **Owning and nurturing relationships with members**, addressing inquiries and connecting them to the right Regen team member for policy and market insight
- **Writing an action-focused fortnightly newsletter** to keep members informed of key policy developments and opportunities to input into Regen's work
- **Facilitating meetings with external stakeholders** across the clean energy sector and representing Regen at external events
- **Speaking to companies interested in joining as a member**, ensuring our marketing information is up to date, maintaining an up-to-date CRM database and working closely with the finance team on membership renewals
- **Writing Regen's annual report to members** to demonstrate our impact.

Your skills

- At least three years' experience working in a public affairs, membership and/or policy role
- Able and willing to develop a strong understanding of energy policy, how it is evolving and how it will impact on energy sector business models
- Excellent writing skills, with an ability to understand and disseminate technical information in reports, policy documents and other written materials
- Ability to keep a finger on the pulse of the latest policy news
- Confidence in building and maintaining relationships with external stakeholders across government and industry, including chairing industry groups and presenting at industry events
- Able to help shape and present a compelling Regen membership offer to prospective members
- Proactive, comfortable working in a fast-paced policy environment where priorities might change quickly.

An understanding or interest in the energy sector and a desire to have an impact to accelerate the transition to a zero carbon future is a fundamental requirement of all roles at Regen.

Who you'll be working with

This role reports to Rachel Hayes, associate director, who leads Regen's strategic partnerships and impact.

You will work with colleagues across the Regen team, in particular: Olly who leads the Electricity Storage Network; Anna our communications manager; and our finance and events teams. You'll also have access to our expert team of analysts to support our policy positions and insight.

"Regen is a high performing, impactful, fun and friendly bunch of people – a pleasure to work with"





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We are in the most important decade in human history – we have to turn the tide on carbon emissions.

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Merlin Hyman, chief executive of Regen

Regen is a centre of expertise providing independent, evidence-led insight to transform the UK’s energy system for a net zero future. We have a strong track record of influencing policy and markets to drive renewable energy generation, cut energy demand and shift to a smarter energy system. Given the scale of the challenge, we need to step up our work and our impact.

Established in 2003, Regen is a not-for-profit company limited by guarantee, owned by its membership of over 150 organisations at the forefront of the energy transition. We also run the Electricity Storage Network, recognising the crucial role of flexible and energy storage technologies. We have an expert team of 37 committed people based at our office in Exeter and working flexibly around the UK.



Mission led: Everything Regen does is about the transition to clean energy to combat climate change. We are owned by our members and have no shareholders to keep happy, so we can work where we think we can have the greatest impact.

At the heart of the energy sector: Regen is at the heart of a network of organisations working to transform our energy system. With over 150 member organisations, management of the Electricity Storage Network, a pioneering network promoting diversity and some of the leading events in the industry, this is a unique place to develop your skills, networks and profile.

Evidence and knowledge-based: Regen believes that the best way to influence people is to present arguments and information that is based on a deep knowledge of the energy sector and is backed up by evidence and data. Our energy analysts are therefore a fundamental part of what we do, whether we are working for a community group, government or a large corporation.

A unique place to work: Regen is built on a shared commitment by a team of talented people to make an impact. Our culture is based on trusting and empowering our team and challenging ourselves to do excellent work that drives forward our mission.

Regen's strategy is based on delivering cutting-edge energy expertise, market insight and analysis. Our mission-led status enables us to work closely with organisations that are at the forefront of the energy industry transformation to shape future policy, develop new markets and to exploit technology innovation.

Salary and benefits

Job title	Policy and membership manager
Location	Exeter / flexible / hybrid
Salary	£37,000 - £46,000 per annum, dependent on experience
Annual bonus	Bonus scheme, dependent on company performance
Contract	Permanent

Employee benefits

- 28 days paid annual holiday (plus bank holidays), rising to 30 days over 2 years
- 9% employer pension contribution
- Aviva Healthcare Insurance
- Flexible and remote working potential
- Volunteer days
- Cycle to Work scheme, interest-free rail season ticket loans, salary sacrifice Electric Vehicle (EV) scheme
- CALM/Headspace app subscription
- Childcare vouchers
- Continuing professional development plan for all employees
- Bonus scheme (details available at interview)

Applications

Interested candidates should send a CV and a cover letter outlining their suitability for the role, their interest in energy and why they wish to work at Regen, to Katrina Jackson at recruitment@regen.co.uk

The closing date for applications is 03 March 2024.

Prior to your application, you are welcome to express interest via email to Katrina and arrange an informal conversation about the role.

Interviews

Suitable candidates will be invited to an in-person interview, the week commencing 11 March 2024.

At the interview stage, candidates will be asked to give a short presentation. We may also ask you to undertake a task to demonstrate your skills.

Start dates

The expected start date is to be as soon as possible after acceptance, with some flexibility by arrangement.

Discover more about Regen



See more of our cutting-edge work on the Regen website:

www.regen.co.uk



	Awel Aman Tawe Community owned by local community	Pen Y Cymoedd Privately owned by Saterick, Sandiford wind farm developer
Size:	4.7 MW 2 turbines	228 MW 76 turbines
Project cost:	£ 8.2m	£ 400m
Community fund over lifetime of project	£ 3m	£ 34.2m
Community fund (£ per MW)	£ 638k	£ 150k
Local jobs	3	23
FTE jobs created (per MW)	0.64	0.1
FTE jobs created (per £m invested)	0.36	0.06

